



County of Los Angeles CHIEF EXECUTIVE OFFICE

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WILLIAM T FUJIOKA
Chief Executive Officer

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Second District

ZEV YAROSLAVSKY
Third District

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Fourth District

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Fifth District

December 28, 2011

To: Supervisor Zev Yaroslavsky, Chairman
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: William T Fujioka *W. T. Fujioka*
Chief Executive Officer

STATUS REPORT ON PHASE II OF THE COUNTYWIDE BIOTECHNOLOGY PARTNERSHIP PROGRAM

On July 19, 2011, your Board instructed the Chief Executive Officer (CEO), Director of Health Services, and other appropriate County departments to launch Phase II of a Countywide Biotechnology Partnership Program, as described in the CEO's June 29, 2011 memo, by: coordinating with your Board offices to develop a Statement of Work (SOW) within 30 days; engaging a consultant to develop a proposed master plan; and developing a written report back to your Board with Phase II findings, the proposed master plan and recommendations by January 2012.

This is to provide your Board with a status report as to our efforts on Phase II of the biotech program.

We have met with several Board offices, and a draft SOW and Request for Proposals (RFP) package has been developed. We anticipate finalizing and releasing the RFP by January 31, 2012. Once the RFP has been released and proposals have been received, we will conduct an evaluation of the proposals and identify a consultant. In addition, we will prepare a Board letter to ratify and engage the selected consultant.

"To Enrich Lives Through Effective And Caring Service"

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Due to unanticipated workload demands, this assignment has taken longer than originally projected. An updated schedule and timeline for Phase II will be provided to your Board when we return for approval of the consultant agreement.

If you have any questions, please contact me or your staff may contact Sheila Shima, Deputy Chief Executive Officer, at (213) 974-1160.

WTF:SAS:MLM
RL:hd

c: Executive Office, Board of Supervisors
County Counsel
Health Services
Mental Health
Public Health

122811_HMHS_MBS_Biotechnology Program Phase II